

**THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2197
(SUNTEC CITY)**

3 Tomasek Boulevard #B1-65 Suntec City Mall Singapore 038983
Tel : 6295 2888 Fax : 6294 0880

Hot Work Permit

(A) SERIAL NO : (Official use only)	
(B) PARTICULARS :	
Name of Company:	Person-in-Charge:
Signature of Authorised Person:	Contact No.:
(C) DETAILS OF WORK:	
Description of work to be done:	
<p>NB: CONTRACTOR TO NOTIFY SUNTEC CITY VERBALLY @ 6825 2660 PRIOR TO ANY WORK COMMENCEMENT ON A DAILY BASIS EVEN AFTER WRITTEN APPROVAL HAS BEEN OBTAINED.</p>	
Location of work (Please tick accordingly): <input type="checkbox"/> Suntec Tower * 1 / 2 / 3 / 4 / 5 Unit No. _____ <input type="checkbox"/> Suntec City Mall/Retail Tower Unit No. _____ <input type="checkbox"/> Basement * 1 / 2 Colour Zone: _____ Near Pillar No.: _____ <input type="checkbox"/> Others, please state details _____ _____ _____ _____ _____	Duration of work: Date: From _____ to _____ Time: From _____ am / pm to _____ am / pm Special Precautions (if any):
<p><i>NB: To enclose location plans for works to be carried out in the basement carpark and open space.</i></p>	

(D) FOR OFFICIAL USE ONLY:	
I hereby confirm that the location, where the hot work will be carried out, has been examined and all precautionary measures have been taken. Permission is hereby granted by the undersigned to proceed with the prescribed work.	
Signature / Name: (Fire Safety Manager)	Date:

SPECIFIC INSTRUCTIONS

I) PLEASE CHECK EACH ITEM CAREFULLY:

- Available sprinklers, hose streams and fire extinguishers are in service / operation.
- Cutting and welding equipment are in good repair, including flashback arrestors.

2) REQUIREMENTS WITHIN 35FT (15M) OF WORK

- Flammable liquid, dust, lint and oily deposits removed.
- Floor swept clean.
- Combustible floors wet down, covered with damp sand or fire-resistive sheets.
- Remove other combustibles where possible, otherwise protect with fire-resistive tarpaulins Or metal shields.
- All wall and floor openings covered.
- Fire-resistive tarpaulins suspended beneath work.

3) WORK ON WALLS OR CEILINGS

- Construction is non-combustible and without combustible covering or insulation.
- Combustibles on other side of walls removed.

Note: (i) Patrol Officer to monitor Hot Work area for 4 hours after job is completed.
(ii) This permit does not constitute approvals to design, method statements, usage of materials / equipment or approvals from relevant authorities whatsoever. The applicant shall be solely responsible for compliance with all statutory requirements and regulations set out by all relevant authorities, including but not limited to FSSD, BCA, URA, NEA & LTA etc.; and shall conform in all respects with the provisions of such laws, rules and regulations.